Business Management Certificate Exemption Application Form

Section A (Please complete all of this section)

ABMA Student Number (if known): | | | | | | | | | | | | | | |

Surname: _____

First Name: _____

Other Names: _____

Email Address: | | | | | | | | | | | | | | | | | | | | | | | |

Please indicate the full name of the centre at which you are studying:

_____

_____

Centre Address: _____

_____

_____

Section B

Place a cross (X) in the box provided against the unit(s) for which you wish to be considered for an exemption.

Level 3 Certificate	(X)	ABMA Use Only
Economics of the Marketplace		
Understanding Functions and Roles within Business Organisations		
Introduction to Business Strategy and Planning		
Principles of Budgets and Financial Information		
Understanding the Marketing Environment		

Section C

ABMA Education is prepared to consider granting exemptions to those candidates who can demonstrate they have relevant qualifications or work related experience in a related subject. In addition, a related ABMA qualification may also qualify the holder for an exemption.

Once your application has been processed, you will be advised of the outcome by your centre.

Please see reverse

The following should be carefully noted:

SCHOOL CERTIFICATES

These are not accepted for exemption purposes.

DOCUMENTATION AND FEES

The completed Exemption Application Form must be accompanied by copies of qualification certificates in support of the exemption application. Failure to supply evidence of prior learning will invalidate your application.

A £40 fee per application is payable at the time of submission.

I enclose the required fee of £40 and I have read and understood the examination regulations and undertake to comply therewith and I understand that the fees paid are **non-refundable and non-transferable.** I also understand that ABMA Education reserves the right to reject any claim for exemption.

FOR ABMA USE ONLY

Bankers Draft	☐
Cheque (with cheque guarantee details)	☐
Postal / Money Order	☐
Exam Fee to Pay	☐
Module Outstanding	☐
Late Entry	☐
Other	☐
Date	
Signature	

Signature: _____ Date: _____