

# Computing & Information Systems Certificate Exemption Application Form

| Section A (Ple  | ase | con  | nple  | ete o | all o         | of thi | s seo | ctior | n)    |      |      |     |         |     |      |     |      |    |      |      |  |
|-----------------|-----|------|-------|-------|---------------|--------|-------|-------|-------|------|------|-----|---------|-----|------|-----|------|----|------|------|--|
| ABMA Student N  | Nun | nbe  | er (i | f kno | owr           | n): [  |       |       |       |      |      |     |         |     |      |     |      |    |      |      |  |
| Surname:        |     |      |       |       |               |        |       |       |       |      |      |     |         |     |      |     |      |    |      |      |  |
| First Name:     |     |      |       |       |               |        |       |       |       |      |      |     |         |     |      |     |      |    |      |      |  |
| Other Names: _  |     |      |       |       |               |        |       |       |       |      |      |     |         |     |      |     |      |    | <br> |      |  |
| Email Address:  |     |      |       |       |               |        |       |       |       |      |      |     |         |     |      |     |      |    |      |      |  |
| Please indicate | the | e fu | ll no | am    | e c           | of th  |       | en    | tre ( | at v | whic | chy | you<br> | are | e st | υdγ | /ing | j: | <br> | <br> |  |
| Centre Address  | :   |      |       |       | · · · · · · · |        |       |       |       |      |      |     |         |     |      |     |      |    | <br> | <br> |  |

## Section B

Place a cross (X) in the box provided against the unit(s) for which you wish to be considered for an exemption.

| Level 3 Certificate                  | (X) | ABMA Use Only |
|--------------------------------------|-----|---------------|
| Database Software                    |     |               |
| Introduction to Computer Programming |     |               |
| Small Business Systems               |     |               |
| Optimise IT System Performance       |     |               |
| Business Organisations               |     |               |

### Section C

ABMA Education is prepared to consider granting exemptions to those candidates who can demonstrate they have relevant qualifications or work related experience in a related subject. In addition, a related ABMA qualification may also qualify the holder for an exemption.

Once your application has been processed, you will be advised of the outcome by your centre.

Please see reverse

The following should be carefully noted:

SCHOOL CERTIFICATES

These are not accepted for exemption purposes.

#### DOCUMENTATION AND FEES

The completed Exemption Application Form must be accompanied by copies of qualification certificates in support of the exemption application. Failure to supply evidence of prior learning will invalidate your application.

A  $\pounds$ 40 fee per application is payable at the time of submission.

I enclose the required fee of  $\pounds40$  and I have read and understood the examination regulations and undertake to comply therewith and I understand that the fees paid are **non**refundable and non-transferable. I also understand that ABMA Education reserves the right to reject any claim for exemption.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### FOR ABMA USE ONLY

| Bankers Dr   |  |  |
|--------------|--|--|
| Cheque (with |  |  |
| Postal / Mo  |  |  |
| Exam Fee     |  |  |
| Module Ou    |  |  |
| Late Entry   |  |  |
| Other        |  |  |
| Date         |  |  |
| Signature    |  |  |